**Quest Executive and Governance Committee Meeting**

**Quest Charter Academy High School**

Minutes: 5 December 2019

1. The meeting was called to order by Board Chair, Glenn Ross, at 5:30 pm.

Present were: Glenn Ross, Carl Cannon, Dr John Gilligan, Tom Fliege, Dr Taunya Jenkins, Jan Leonard, Mickeisha Armstrong, and Robyn McCracken.

1. Minutes from the 23 October 2019 Special Executive Committee meeting were reviewed and approved.
2. Student Hearings
   1. Two (2) Student Disciplinary Hearing reports were presented by Jan Leonard and Robyn McCracken.
   2. Recommendations proposed by the Disciplinary Committee on each case were accepted and approved by the Executive Committee.
3. Charter Reauthorization Recognitions
   1. Recognition recommendations for staff who worked on the charter reauthorization project were presented by Dr Jenkins. The recommendations were accepted and approved by the Executive Committee.
   2. Recognition recommendations or Dr Jenkins’ work the charter reauthorization project were presented by Mickeisha Armstrong. The recommendation was accepted and approved by the Executive Committee.
   3. The 2018-2019 annual performance review for Dr Jenkins was presented by Mickeisha Armstrong. The performance review recommendation was accepted and approved by the Executive Committee.
4. IL. Annual Mandated Training
   1. A proposal to address the State of Illinois requirement for annual Board Member Training was presented by Dr Jenkins.
   2. Dr Jenkins will work with Board Members to identify a date where Board Members can attend the State of Illinois required Board Member training.
5. Quest 2020 Goals - Update
   1. Dr Jenkins provided an update on the set of goals and metrics that are under consideration for the Charter Renewal contract.
6. Quest Website - Update
   1. Dr Jenkins presented plans for the redesign of the Quest web site. The new website is targeted for completion by the end of the school year - June 2020.
7. Chairman Glenn Ross adjourned the meeting at 7:20 pm.

Respectfully submitted,

Glenn Ross