**Quest Executive and Governance Committee Meeting, Quest Charter Academy High School**

Minutes: 1 August 2019

1. The meeting was called to order by Board Chair, Glenn Ross, at 4:30 pm. Present were: Glenn Ross, Tom Fliege, Carl Cannon, Deborah LaHood, and Dr. Taunya Jenkins. (Renee Charles and Dr John Gilligan were absent.)
2. Proposal Review
	1. Campus Maintenance Staffing Proposal
		1. Dr Jenkins reviewed the proposal to insource the facility custodial staff.
		2. The proposed custodial team would include one part-time staff member and up to four (4) full time staff.
		3. The financial analysis was presented by Deborah LaHood and included staff costs and OTO hardware costs.
		4. The proposal was approved unanimously.
3. Chairman Glenn Ross adjourned the meeting at 5:00 pm.

Respectfully submitted,

Glenn Ross