PCSI Board Meeting
Minutes
07/28/16

Mr. Fliege called the meeting to order at 4:30pm

Roll Call:

Present: Atterbury, Ball, Bryson, Fliege, Bloodsaw, Leonard, Pogue, Ross and Turner

Absent:

Emeritus Members Present: Barton, Fischer and Hooks

Staff Present: Wood, McCracken, Belin, Lahood, Scott and Layton

Mr. Atterbury made the motion to go into Executive session at 4:30pm and Mr. Ball seconded.

Mr. Atterbury made the motion to return to open session at 5:00pm and Mr. Ball seconded.

Public Input Session – N/A

Announcements/Acknowledgments – Mr. Fliege was pleased to welcome new Board member Marti Bloodsaw. Mrs. Bloodsaw thanked the Board for accepting her as a new member.

Consent Agenda – Mr. Atterbury made the motion to approve the Consent Agenda and Mrs. Leonard seconded. Motion passed unanimously by voice vote.

Treasurer's Report – Mr. Ross reviewed the report that was included in the Board packet. We were 14% below budget for the month of June primarily due to higher transportation income and income from the Barton tribute event. Mr. Ross reported that the 2015-2016 finances will be audited in the next couple of months. Mr. Ross thanked the Finance Committee, Ms. LaHood and Dr. Wood for all of their efforts with staying on budget.

Approval of Staff Bonuses – Mr. Atterbury made the motion to approve the staff bonuses and Mr. Turner seconded. Motion passed unanimously by voice vote.

Physical Building Update – Ms. LaHood reported that the middle school gym floor has been finished. Ms. LaHood stated that we are in the process of acquiring bids to fix all of the doors that are need at both schools. Also working on updating the kitchens so that we will be able to offer better food choices at both schools. Ms. LaHood reported that she interviewed three companies for our health insurance and is recommending that we approve Gallagher as our new broker. Mr. Atterbury made the motion to approve Gallagher as our new broker and Mr. Turner seconded. Motion passed unanimously by voice vote.

Academic Committee Report – Mrs. Leonard reported that the committee is working on Academic measurements and will bring back a formal proposal of 4 major goals to the Board at the next meeting.

New Website – The new website will be launching shortly. Thanks to Mrs. Ardis Jenkins and Mrs. Ward for all of their hard work to get the new website up and running.

Development & Communication Committee – Mrs. Ardis Jenkins reviewed the Barton Scholarship Fund Allotment that was included in the Board packet. Mr. Atterbury made the motion to approve the Scholarship Fund allotment and Mrs. Leonard seconded. Motion passed unanimously by voice vote.

Mrs. Ardis Jenkins discussed the Civic Organization outreach plans. This will be an item on the agenda for the next Development & Communication meeting.

Executive Director Report - Dr. Wood reported that we are working very hard to get the school up and running for the year. She recognized the Administration for all of their hard work this summer. The Senior Leadership team participated in a 2 day retreat at Starved Rock. The Leadership team started a two day training today. New staff training will begin this Monday, August 1st. We will be holding Advisory meetings with parents and students on August 9th and 10th, with school starting on August 11th. Our total enrollment to date is 617.

Approval of Personnel Report – Dr. Wood made the recommendation to approve the Personnel Report. Mr. Atterbury made the motion to approve the Personnel Report and Mrs. Leonard seconded. Motion passed unanimously by voice vote.

Approval of Stipends for 2016-2017 – Dr. Wood reviewed the update Stipend document that was included in the Board packet. Mrs. Bryson made the motion to approve the 2016-2017 stipends and Mrs. Leonard seconded. Motion passed unanimously by voice vote.

Approval of Student Handbook/Staff Playbook – Mrs. Bryson made the motion to approve the proposed Student Handbook and Quest Staff Playbook and Mrs. Leonard seconded. Motion passed with 8 – yeas and one member abstaining.

GPA/Eligibility Discussion – Mrs. McCracken discussed that when we transferred to Skyward from the Concepts database, it was a much bigger problem than anticipated. Extensive work has been done over the last year to enter in all of the past grades manually. The ineligibility report was determined by a D – F report last year and will continue to do this until all of the previous information has been completely entered.

Foundation Adhoc Committee – Mr. Ross reported that this committee consists of Dr. Fischer, Mr. Atterbury, Mrs. Bloodsaw, Mrs. Ardis Jenkins, Ms. LaHood, Mr. Ball and himself. This committee will be looking at long term strategies for handling fundraising income. Also will be looking at engaging a 3rd party to help with the services. Will be looking at several areas of operations. The next steps are to analyze the findings, review these findings with the Finance Committee and bring back to the Board.

Governance Adhoc Committee – Mr. Bob Gates is serving as the chair of this committee. The initial meeting will be held on August 3rd.

Board Openings – Mr. Fliege reported that Mr. Gates will be resigning from the Board due to conflicts with the new Board meeting date. He will continue to serve as the Chair of the Governance Adhoc Committee. We also have an opening due to Ms. Parks resigning from the Board and also 3 openings from 3 members that will be going off of the Board in December. Mr. Fliege would like to look at the skill sets that we are looking at for future Board member.

Staff Diversity – Mr. Ball reported that we are making progress. Researching how to have staff diversity that matches the student population. Mr. Ball and Mr. Hooks has reached out to many people that have experience in this area and will bring proposal to the Board by September.

D150 Interface/Dr. Kherat – Dr. Wood reported that her next meeting with Dr. Kherat will be on August 25th.

FOIA – N/A

Future Board Meeting Items –

Meeting adjourned at 6:20pm