**Agenda**

**Quest Charter Academy Executive & Governance Committee (EGC)**

**09/20/17 5:30 pm @ QCA HS**

1. **Call to Order** Fliege
2. **Approval of Prior Month’s Minutes** Fliege
3. **Board Reports – Tied to “Big Rocks”**
   1. Finance Ross
   2. Academic Excellence Leonard
   3. Development & Communications Charles
   4. Ad Hocs (CEO Eval / B&G / HR / Nom) Fliege
4. **Board Chair’s Report:** Fliege
   1. Board On Track Progress
5. Debrief
6. Next Steps
   1. Leadership & Cultural Matters
7. Next Pending Efforts (Ad Hoc Committees)
8. Officer Terms/Committee Assignments
9. By-Laws/Policies
10. Admin. Succession Planning
11. Upcoming Retreat focus
12. Deep dive on fund raising/foundation
13. K-4 Efforts
14. **Other Board Business** Fliege
    1. Academic Benchmarking Final
    2. Complaint Handling Process Approval
15. Parent
16. Teachers
    1. Complaints Update
17. Follow-up on Parent Complaint
18. Teachers
    1. Surveys (Teachers/Parents/Board)
    2. Athletic Injury Update
    3. AD & Coaching Assignment Final
    4. Personnel Improvement Update
19. **Executive Director’s Report** Wood
    1. Academic Performance (tied to “Big Rocks”)
       1. Review of School Improvement Plans for Board meeting
       2. Review of Dashboard for Exec
       3. Review of BOT tools
    2. Operational Issues
       1. Title 1 updates– FYI
       2. Enrollment Status Update – FYI 613
    3. Gaps Impeding Achievement of Goals
       1. Change management at QMS, building culture
       2. Technology issues
    4. Board Assistance Needed
       1. Communication Expectations in writing by end of September – no agreement as of retreat
       2. Board Goals and Strategic work in committees – BOT tools
       3. Dashboard and timeline of professional development
       4. Development of 5 year plan
    5. Personnel/Hiring
       1. Update on hiring and needs
       2. Liquidated Damages
       3. Building subs as a solution
       4. Compensation Study
    6. Relationship Updates (Bradley/Eureka/USDA)
       1. STEM Camp and partners

1. **Recs for Future Board & EGC Agenda** Fliege/Wood
2. **What Don’t We Know?** Fliege
3. **Adjourn**